

WE ARE

HIRING

kybun | Joya

SWISS HEALTH SHOE COMPANY

+ 401K with
Company Match

+ Health
Insurance

+ Paid Vacation
and Sick Time

+ Paid Holidays

Salary between
\$ 60.000 -
80.000
per Year (DOE)



Customer Service Manager in full-time, nationwide

kybun Joya is a **well-established Swiss company** that has specialized in the production and distribution of health shoes since 1996, offering customers **high-quality solutions** for problems with the musculoskeletal system.

As a growing company, we offer our employees career opportunities with exciting **perspectives**. We are looking for committed and motivated employees who share our vision and want **to shape the future** together.

Your potential role:

- Support wholesale partners with their daily business: product, orders, logistic, ...
- Handle accounts receivable
- Organize and coordinate office administration, ERP system and Partner Platform
- Answer end customer questions and administrate returns and quality complaints
- Organize trade shows and other tasks to ensure a successful brand development

Skills and Abilities of advantage:

- Customer service as an affair of heart
- Problem solving skills
- High attention to detail and sense of responsibility
- Independent work and self-discipline
- Curiosity and the will to learn
- Understanding of Microsoft Office and related programs
- Ideally have worked with an ERP System

At kybun Joya Retail Inc. you will work in a **dynamic and family oriented** environment. Our Swiss based team will support you with regular training, quick decisions and genuine support.

You can implement **your strengths and ideas** and thus grow into new responsibilities in an international surrounding.

We are looking forward to your application!

Please send it including resume, cover letter and motivation to
kybun Joya Retail USA Ltd. | Karl Müller | karl.mueller@kybunjoya.swiss